

SHILOH ABUNDANT LIFE CENTER
School of Ministry - Winter/Spring 2009
7905 Cryden Way - Forestville, MD 20747 - (301) 735-5100
Website Address - www.shilohabundantlife.org
Email - info@shilohabundantlife.org

Purpose and goal:

The Shiloh Abundant Life School of Ministry is an aspect of the Educational-Training component of the Shiloh Abundant Life Center. The vision of this ministry is to serve the Body of Christ by helping to equip the saints for the work of ministry. Our goal is to help equip men and women for effective service in the local church and for outreach to the community and the world. We desire to provide both quality and practical training and to serve as a resource for pastors and other leaders seeking ways to effectively equip themselves or members of their congregations.

All persons in leadership of Shiloh Abundant Life Center are required to enroll in the School of Ministry. In addition, all Youth workers or teachers are expected to enroll in classes.

Schedule of Classes:

The classes will run for 4 months this semester. Some classes will conclude after the 4 month period, but others will have additional parts. Each class will meet for 1 hour and 15 minutes per session. There will be various workshops running simultaneously during each class session. The Fall Session begins in September and ends in December. The Spring Session begins in February and ends in June.

Time of Workshops:

10:00a - 10:30a - General Session
10:30a - 11:30a - Session 1
11:45 - 1:15p - Session 2

Workshop Schedule:

February 7 th	-	Class 1
March 7 th	-	Class 2
April 4 th	-	Class 3
May 2 nd	-	Class 4

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Registration:

All registrations must be completed by February 1st. *All registrations completed after this date are subject to a late fee of \$5 and must pay the complete balance on all necessary books.*

At the time of registration each student is required to pay:

Registration fee	\$15 <i>per student</i>
Deposit for books	\$5 <i>per book</i>

Books will not be ordered without a paid deposit. Textbooks will be available prior to classes starting in the Zoe Bookstore only for those with paid deposits.

Class Attendance Policy:

Every student is obligated to attend & complete all classes. The purpose of classroom attendance is for your training in the work of the ministry.

1. Absences - Only *one* approved absence is allowed. Class attendance is required. You are accountable for every absence. You are responsible for getting missed assignments from other classmates. Two or more absences is an automatic failure and you will be required to retake the class.
 - a. Excused absences are allowed for sickness, death in the family, mandated work hours, or other pressing matters. Please contact the church office 24 hours in advance if possible and leave a message on Pastor Anita's voice mail if you are unable to attend School of Ministry.
2. Tardiness - Classes will start promptly at the scheduled time. You will be looked upon for punctual attendance at each class. Being tardy three times will equal one absence. If you are more than *twenty* minutes late, you will be considered absent.

Incomplete Classes

If a student is not able to complete the work of a workshop before the end of the semester due to illness or other acceptable reasons (must be cleared with the Dean), the student may request that the instructor issue and "Incomplete" on their grade record. The student will then be allowed extra time to complete the missing work up to *25 days* maximum after the last day of class for the semester. If the student does not complete the work in that time, the grade for the workshop will be based upon work which was completed, with missing grades and assignments being averaged as "F's" which may result in a lower or a "F" grade for the semester. *NOTE: It is the STUDENT'S complete responsibility to follow through, not the instructor, with obtaining and completing all assignments.*

Repeating Workshops

If a student has taken a workshop and received a C or lower grade, he may request permission to re-take the workshop and have the better of the two grades entered on their transcript. The student however will only receive credits for having completed the workshop one time.

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Leadership Development – ALL SALC leadership is required to register for & participate.

Leadership Training Tracks – These sessions will run in the afternoon and be led in a seminar style for all leaders

February – 7th

In-reach – Elder Cynthia Leach – (This workshop is open to anyone, but is highly recommended for lifeline leaders.) In-reach is how we influence another believer. Therefore, during this workshop we will review biblical accounts regarding Jesus' love and ministry to others and how imperative it is for present-day saints to continue in this same vein. As leaders, this type of ministry should be second-nature since we are commanded to “. . . let us do good unto all men, especially unto them who are of the household of faith” (Gal 6:10).

How to Disciple a New Believer – Elder Jean Smith - This workshop is appropriate for anyone in leadership who works with other believers at any level of growth and maturity. The focus will be on equipping those who desire to see others grow in their faith and walk with the Lord. The workshop will teach you how to teach others.

The Life, Gift and Ministry of an Intercessor - Elder Zandra McKoy - There are many who believe that they are called to ministry of intercession. This workshop is designed for those in the church who are called to the ministry of intercession. Information will be presented about the life of an intercessor, the gift of intercession and the importance of the gift of intercession in the local church.

March – 7th

How to get out of debt & thrive in today's economy Pt-I- Pastor Keith Thompson - This workshop will present biblical principles of stewardship and financial management. The student will learn principles to get out & stay out of debt during this challenging economical environment.

How to Perform weddings & funeral services (Elders only) – Pastor Richard Scott – This workshop will provide the necessary training for Elders on how to perform weddings & funeral services. Instruction on where to apply for proper licensure will also be provided.

How to minister salvation & deliverance at the altar Pt-I – Pastor Clifton Doughty - This class is designed to equip those in leadership with basic altar ministry skills. After completing this workshop, you should feel comfortable with ministering the plan of salvation, the baptism of the Holy Spirit, and restoration to those in need.

April – 4th

How to Effectively Minister to Today's Youth – Elder Darrell Reddix – It is a challenging task ministering to today's youth. This workshop is designed for those who have a desire who currently work or desire to work in youth ministry. Practical instruction and advice will be provided to enhance your skills/knowledge.

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How to get out of debt & thrive in today's economy Pt-II– Pastor Keith Thompson - This workshop will present biblical principles of stewardship and financial management. The student will learn principles to get out & stay out of debt during this challenging economical environment.

How to minister salvation & deliverance at the altar Pt-II – Pastor Clifton Doughty - This class is designed to equip those in leadership with basic altar ministry skills. After completing this workshop, you should feel comfortable with ministering the plan of salvation, the baptism of the Holy Spirit, and restoration to those in need.

How to Prepare Messages and Teachings Pt-II – Elder Pastor Anita – This workshop will be a refresher course for anyone in leadership. It is designed to help equip those in leadership with basic skills necessary for preparing messages or teachings. The students are expected to prepare a teaching or message.

May – 2nd

How to Effectively Minister to Today's Youth Pt-II– Elder Darrell Reddix – It is a challenging task ministering to today's youth. This workshop is designed for those who have a desire who currently work or desire to work in youth ministry. Practical instruction and advice e will be provided to enhance your skills/knowledge.

How to Prepare Messages and Teachings Pt-II – Elder Pastor Anita – This workshop will be a refresher course for anyone in leadership. It is designed to help equip those in leadership with basic skills necessary for preparing messages or teachings. The students are expected to prepare a teaching or message.

How to minister to someone going through a crisis – Pastor Deborah Page – This workshop will provide basic people helping skills for those in leadership who are often required to minister to those who are going through a crisis. Without the proper skills we can do more harm than good.

Deacon's Training – This workshop is designed for individuals who are preparing for ordination or presently serve as a deacon or deaconess in their local church. The goal is to develop leaders who will assist their pastors in fulfilling the functions of caring for God's people. The primary focus is helping you to understand the ministry and function of deacons and essential qualities that are characteristic of those who serve in this office.

This workshop is required for ALL Deacons-in-Training and Ordained Deacons who have not completed the workshop.

Required Text: Workshop notes available for purchase in the bookstore.

Workshop Instructors: Elder Zandra McKoy, Deacon Carol Scott, Deacon Tina Carter, Deacon Curtis Joyner

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Workshop Registration Form

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE #s Home _____ Work _____

EMAIL ADDRESS _____

CHURCH AFFILIATION _____

LEADERSHIP TITLE/AREA OF MINISTRY _____

PASTOR _____

First session - 10:30am – 11:30am

- Leadership Development – Bishop Darnell Leach – Required for all SAL leadership

Second Session – 11:45-1:15pm

February 7th

- In-reach – Elder Cynthia Leach
 How to Disciple a New Believer – Elder Jean Smith
 The Life, Gift and Ministry of an Intercessor – Elder Zandra McKoy

March 7th

- How to Get Out of Debt & Thrive in Today's Economy – Pastor Keith Thompson
 How to Perform Weddings and Funeral Services – Pastor Richard Scott
 How to Minister Salvation and Deliverance at the Altar PtI – Pastor Clifton Doughty

April 4th

- How to Effectively Minister to Today's Youth PtI – Elder Darrell Reddix
 How to Get Out of Debt & Thrive in Today's Economy – Pastor Keith Thompson
 How to Minister Salvation and Deliverance at the Altar PtII – Pastor Clifton Doughty
 How to Prepare Messages and Teaching PtI – Pastor Anita Leach

May 2nd

- How to Effectively Minister to Today's Youth PtII – Elder Darrell Reddix
 How to Prepare Messages and Teaching PtII – Pastor Anita Leach
 How to Minister to Someone Going Through a Crisis – Elder Deborah Page

Please do not write below this line - For office use only

Registration paid _____

Book Deposit _____

Check # _____

TOTAL AMOUNT PAID \$ _____

BALANCE DUE \$ _____